



Employment Opportunity



Climate Education Assistant - Western NL

Conservation Corps Newfoundland and Labrador (CCNL) is currently seeking a Climate Education Assistant (CEA). Through its Climate Change Education Centre (CCEC), the CEA will be responsible for delivering structured climate change programming, either virtually or in schools and to special interest groups throughout the province. The CEA will support the development of new/adapted online resources and assist with updating and improving existing resources. The CEA may also provide assistance to other CCNL programs and may provide support to new projects and initiatives as they arise. The preferred location of the candidate is Western NL, however candidates outside these areas with relevant skills and experience will also be considered. The CEA may be required to travel to schools and municipalities throughout Newfoundland and Labrador, as needed. This position has an anticipated start date of September 7, 2022 and a duration of six months, with the possibility of extension.

Tasks/Responsibilities:

- Initiate contact with schools and special interest groups to promote current climate change resources;
- Deliver climate change presentations to Kindergarten-Level III students and special interest groups throughout our province, either virtually or in person;
- Update existing educational materials and develop new resources as required;
- Compile and mail classroom resources as required;
- Facilitate youth climate action projects;
- Participate in outreach events that help raise awareness of the CCEC and CCNL;
- Maintain a detailed database of outreach activities, including numbers of people reached;
- Perform a variety of administrative support duties as applicable to the CCEC or CCNL;
- This position is exclusively work from home. Substantial travel will be required for this position subject to provincial health guidelines.

Benefits:

- Competitive salary (based on \$40,000 per annum for 35 hours per week);
- Opportunity to work remotely;
- Paid travel expenses.

Qualifications:

- Willingness to travel;
- Completion of post-secondary education in a related field, or equivalent experience;
- Excellent organization, communication, and presentation skills;
- Problem-solving ability, self-confidence, and comfortable in a highly independent work environment;
- Sound judgement, creativity, and maturity;
- A valid driver's license, access to a vehicle with appropriate insurance;
- French fluency considered an asset;
- Working with youth, the ability to obtain Criminal Records Check and Vulnerable Sector Check is required.

How to Apply:

Candidates must apply with a cover letter, resume, and three references before Sunday, August 21, 2022 . Applications to be forwarded by mail, fax or email to:

Hiring Committee, Conservation Corps Newfoundland and Labrador
Suite 100, 10 Austin St, St. John's, NL, A1B 4C2

Phone: (709) 699-5259, Fax: (709) 729-7270 Email: applications@ccnl.ca Website: www.ccnl.ca